

Issued: September 13, 2019

Program: Sheet Metal Worker

To: ITA Training Providers
Articulation Chair
System Liaison Person
School Districts

Subject: **Harmonized Level 1 (HL1) Standardized Level Exam (SLE) Launch**

RE: **OPSN 2019 013**

Effective Date: September 15, 2019

Summary: ITA is introducing standardized exams for **Harmonized** Level 1 (HL1). Beginning on or after September 15, 2019, Sheet Metal Worker apprentices finishing HL1 technical training will be required to sit the HL1 SLE. The exam will contribute 20% to an apprentice's final mark.

An Exam Weighting Chart is available for the HL1 SLE on ITA's website at <https://www.itabc.ca/program/SMW/Level-1-Exam-Weighting-Chart> in the box titled, *Standardized Level Exams*. This chart shows the approximate percentage of weighting per General Area of Competency (GAC).

Rationale: ITA has implemented Standardized Level Exams as part of an assessment strategy to ensure consistent outcomes at each program level for apprentices throughout BC.

General Information

Scheduling Exams: Exams are to be requested by training providers via the usual ITA procedure. Training providers are required to complete an ITA Exam Request Form six-to-eight weeks prior to the scheduled exam date. Training providers are encouraged to identify courses using the Session ID to aid in confirmation of exam type. ITA will invigilate these exams.

Calculating Final Percentage Scores for ITA Level Exams

Process – effective October 1, 2014

- ITA administers the SLE, records the mark in Direct Access, and reports it to the school. The apprentice is **not** notified when the SLE mark is entered.
- Training providers weight and blend the in-school (80%) and SLE (20%) marks to produce a final mark for the level (or as indicated in the Assessment

Guidelines). That final, blended mark is reported to ITA by the school and recorded in Direct Access.

- Direct Access reports the school's final blended mark for the level to the apprentice as a single percentage score.
- Once the final level mark is entered in Direct Access, the system performs a reverse calculation using the SLE mark to determine the in-school mark. All three marks are stored in the apprentice's record, but only the final level mark is reported on the ITA transcript.

A percentage score of 70% or greater is required to pass when the final in-school percentage score and the final ITA level exam percentage score are blended.

**For more
information**

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cc: ITA Staff