

OFFICIAL PROGRAM STANDARDS NOTICE (OPSN)

ISSUED: APRIL 26, 2024

Program:	INSULATOR (HEAT & FROST)
To:	SkilledTradesBC Training Providers Articulation Chair System Liaison Person Youth Train in Trades School Districts
RE:	OPSN 2024 010
Effective Date:	June 1, 2024
Summary:	SkilledTradesBC Standardized Level Exams (SLE) are being introduced for Harmonized Level 3 (HL3) of the Insulator (Heat & Frost) program.
Details:	<p>Apprentices enrolled in Insulator (Heat & Frost) Harmonized Level 3 (HL3) technical training that begins on, or after, June 1, 2024, will be required to write the SkilledTradesBC Level 3 SLE. The exam will contribute 20% to an apprentice's final mark.</p> <p>Please refer to SkilledTradesBC's website to find exam support material for the Insulator (Heat & Frost) HL3 SLE, including</p> <ul style="list-style-type: none">• An Exam Breakdown, which shows the number of questions on the exam per General Area of Competency (GAC) and Competency• An acronym list, which will be included in the exam reference booklet that accompanies the exam• A formula sheet, which will be included in the exam reference booklet that accompanies the exam
Rationale:	SkilledTradesBC implemented Standardized Level Exams as part of an assessment strategy to ensure consistent outcomes at each program level for apprentices throughout BC.

GENERAL INFORMATION

Scheduling Exams: Exams are to be requested by training providers via the usual SkilledTradesBC procedure. For more information, please see <https://www.skilledtradesbc.ca/training-providers>. Training providers are required to complete a SkilledTradesBC Exam Request Form 6-8 weeks prior to the scheduled exam date. Training providers are encouraged to identify courses using the Session ID to aid in confirmation of exam type. SkilledTradesBC will provide an invigilator for these exams.

Calculating and Submitting Final Marks for Blended Exams:

Process

- SkilledTradesBC administers the exam, records the mark in Direct Access (DA), and reports it to the training provider.
- The training provider blends the in-school (80%) and SLE (20%) marks to produce a final mark for the level (or as indicated in the Assessment Guidelines).
- The training provider reports the final, blended mark to SkilledTradesBC and records it in DA.
- DA reports the final, blended mark to the apprentice as a single percentage score.
 - When the final mark is entered into DA, the system performs a reverse calculation using the SLE mark to determine the in-school mark.
 - All three marks are stored in the apprentice’s record, but only the final blended mark is reported on the SkilledTradesBC transcript.
 - A blended mark of 70% or greater is required to pass the level.

For more information:

SkilledTradesBC Program Standards
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cc:

SkilledTradesBC Staff