

CERTIFICATE/WALLET CARD REPLACEMENT APPLICATION

ITA Customer Service
 800 - 8100 Granville Street
 Richmond, BC V6Y 3T6
 Tel: 778-328-8700
 Fax: 778-328-8701
 Toll Free: 1-866-660-6011
 customerservice@itabc.ca

Please print clearly and return to the address noted above

A. Applicant's Information

Registration Number (Individual ID):			
Legal Last Name:	Legal First Name:	Legal Middle Name (s):	
Date of Birth (YYYY/MM/DD):	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female		
Suite Number:	Mailing Address:		
City:	Province: B.C.	Postal Code:	Email:
Daytime Telephone Number: ()	Home Telephone Number: ()	Fax Number: ()	
Industry Training Program (Trade):	Certificate Number:	Issue Date:	

B. Replacements Requested

- | | | | |
|-------------------------------------------------------------------------------------------------|---------|----------------------------------------------------------------------------------------------------------------|---------|
| <input type="checkbox"/> Certificate of Qualification Wall Certificate | \$35.00 | <input type="checkbox"/> Welder Wall Certificate | \$35.00 |
| <input type="checkbox"/> Certificate of Qualification Wallet Card | \$35.00 | <input type="checkbox"/> Welder Registration Log Book
(Two passport sized photos required) | \$35.00 |
| <input type="checkbox"/> Certificate of Apprenticeship Wall Certificate | \$35.00 | <input type="checkbox"/> *Supplementary Log Book
(Original Log Book and one passport sized photos required) | N/C |
| <input type="checkbox"/> Certificate of Apprenticeship Wallet Card | \$35.00 | <input type="checkbox"/> Apprenticeship Registration Card | N/C |
| * Note: Verification of Identity not required by ITA staff, Service BC or notary public. | | | |
| <input type="checkbox"/> Certificate of Completion - Foundation Course | \$35.00 | | |

- Payment made by:
- Credit Card (receipt attached) _____
 Credit card payment can be made online via the Forms & Fees page on the ITA website, if unable to pay online, phone ITA Customer Service.
 - Cheque or money order (attached)
 - Cash or debit (paid in person at ITA)

C. Reason for Replacement (check one reason only)

<input type="checkbox"/> Certificate or wallet card is <u>lost</u> ; explain circumstances under which it was lost, as far as you know (print clearly):
<input type="checkbox"/> Certificate or wallet is known or believed to be <u>stolen</u> ; explain circumstances under which it was stolen, as far as you know, and include file number, if a police report has been filed (print clearly):
<input type="checkbox"/> Certificate or wallet card is <u>damaged</u> ; you must return the damaged certificate or card with this application
<input type="checkbox"/> Holder of certificate/wallet card has <u>legally changed name</u> ; you must provide original documentation of the name change with this application and return certificate and/or card.

D. Verification of Identity

This form must be verified, using photo ID, by one of the following: ITA Customer Service staff, Service BC staff or notary public.

Details of type/number of verification supplied (e.g. Driver's Licence number, Passport number, etc):	
Applicant's Signature:	Date: (YYYY/MM/DD)
ITA Customer Service staff, Service BC staff or notary public Signature:	Date: (YYYY/MM/DD)