Financial Information Act Return Financial Statements for the year ended March 31, 2014

Published in accordance with the Financial Information Act, Chapter 131, Statutes of British Columbia, 1979)



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Statement of Financial Information Approval for the year ended March 31, 2014

The undersigned represents the Board of Directors of the Industry Training Authority and approves all statements and schedules included in this Statement of Financial Information, produced under the Financial Information Act.

Gwyn Morgan,

Chair, Board of Directors

September 25, 2014

Management Report for the year ended March 31, 2014

The Financial Statements contained in this Statement of Financial Information under the Financial Information Act have been prepared by management in accordance with generally accepted accounting principles, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Board of Directors is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control and exercises this responsibility through the Audit Committee of the Board. The Audit Committee meets with management, the internal auditors and the external auditors at least twice a year.

The ITA's external auditor, BDO Canada LLP, has the responsibility for assessing the management systems and practices of the ITA.

BDO Canada LLP conducts an independent examination, in accordance with generally accepted auditing standards, and expresses their opinion on the financial statements. Their examination does not relate to the other schedules and statements required by the Act. Their examination includes a review and evaluation of the ITA's system of internal controls and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly. The external auditors have full and free access to the Audit Committee of the Board and meet on a regular basis.

On behalf of the Industry Training Authority

Gary Merman

Chief Executive Officer

Sue Thomas, CA.

Chief Financial Officer

August 29, 2014

Prepared pursuant to Financial Information Regulation, Schedule 1, section 9



Audited Financial Statements for the year ended March 31, 2014

From the Annual Report
Pages 24 to 35

MANAGEMENT'S REPORT

Management's Responsibility for the Financial Statements

THE FINANCIAL STATEMENTS HAVE BEEN PREPARED BY MANAGEMENT IN ACCORDANCE WITH CANADIAN PUBLIC SECTOR ACCOUNTING STANDARDS AND THE INTEGRITY AND OBJECTIVITY OF THESE STATEMENTS ARE MANAGEMENT'S RESPONSIBILITY.

Management is also responsible for all of the notes to the financial statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements. A summary of the significant accounting policies are described in Note 2 to the financial statements. The preparation of financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced. The internal controls are designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the financial statements.

The Board of Directors is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control and exercises these responsibilities through the Board.

The Board reviews internal financial statements at every meeting and external audited financial statements yearly. The Board also discusses any significant financial reporting or internal control matters prior to their approval of the financial statements.

The external auditors, BDO Canada LLP, conduct an independent examination, in accordance with Canadian auditing standards, and express their opinion on the financial statements. The external auditors have full and free access to financial management of Industry Training Authority and meet when required. The accompanying Independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the financial statements.

On behalf of Industry Training Authority

Gary Herman Interim Chief Executive

May 28, 2014

Sue Thomas, CA

Officer Chief Financial Officer



INDEPENDENT AUDITOR'S REPORT



Tel: 604 688 5421 Fax: 604 688 5132 vancouver@bdo.ca www.bdo.ca

BDO Canada LLP 600 Cathedral Place 925 West Georgia Street Vancouver BC V6C 3L2 Canada

Independent Auditor's Report

To the Board of Directors of the Industry Training Authority

We have audited the accompanying financial statements of the Industry Training Authority, which comprise the Statement of Financial Position as at March 31, 2014 and the Statement of Operations and Changes in Accumulated Surplus, Changes in Net Financial Assets and Cash Flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly in all material respects, the financial position of the Industry Training Authority as at March 31, 2014, and the results of its operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Chartered Accountants

Vancouver, British Columbia May 28, 2014

BDS Canada LLP

BDO Canada LLP, a Canadian limited liability partnership, is a member of BDO International Limited, a UK company limited by guarantee, and forms part of the international BDO network of independent member firms.

STATEMENT OF FINANCIAL POSITION

As at March 31, 2014 in thousands of dollars

| | Note | March 31, 2014 | March 31, 2013 |
|--|------|-------------------|-------------------|
| Financial Assets | | | |
| Cash | | 17,813 | 15,502 |
| Accounts receivable | | 282 | 37 |
| Due from government/other government organizations | 3 | 4,198 | 7,688 |
| | | 22,293 | 23,227 |
| Liabilities | | | |
| Accounts payable and accrued liabilities | 4 | 2,772 | 3,681 |
| Employee future benefits | 5 | - | 6 |
| Due to government/other government organizations | 6 | 1,543 | 2,657 |
| Deferred revenue | 7 | 394 | 447 |
| | | 4,709 | 6,791 |
| Net financial assets | | 17,584 | 16,436 |
| Non-financial assets | | | |
| Tangible capital assets | 10 | 3,927 | 4,155 |
| Prepaid expenses | | 703 | 371 |
| | | 4,630 | 4,526 |
| Accumulated surplus | | 22,214 | 20,962 |
| | | ,-1 | 23,702 |
| Contingent liabilities | 9 | | |
| Contractual obligations | 11 | | |

The accompanying notes are an integral part of these financial statements.

Gwyn Morgan, Board Chair



STATEMENT OF OPERATIONS AND CHANGES IN ACCUMULATED SURPLUS

For the Year Ended March 31, 2014 in thousands of dollars

| | Note | Budget (Note 14) | March 31, 2014 | March 31, 2013 |
|--|------|---------------------|-------------------|-------------------|
| Revenues | | | | |
| Provincial general funding | | 94,444 | 94,444 | 94,444 |
| Provincial grants and other | | 14,566 | 14,842 | 13,979 |
| Federal funding received | | - | 9 | 98 |
| Operating | | 350 | 429 | 404 |
| Fees | | 300 | 415 | 391 |
| Investment income | | 305 | 431 | 351 |
| Other | | 53 | 54 | 62 |
| | | 110,018 | 110,624 | 109,729 |
| F | 12 | | | |
| Expenses Chandrada danda and an anti- | 12 | 2 270 | 2044 | 2.007 |
| Standards development | | 2,370 | 2,044 | 2,887 |
| Industry engagement (non standards work) | | 2,949 | 3,510 | 2,036 |
| Credential awareness | | 350 | 409 | 505 |
| Assessment and certification | | 678 | 748 75 720 | 579 |
| Training delivery | | 77,720 | 75,728 | 72,532 |
| Labour supply initiatives | | 15,047 | 17,515 | 18,767 |
| Administration | | 10,904 | 9,418 | 8,847 |
| | | 110,018 | 109,372 | 106,153 |
| Annual surplus | | - | 1,252 | 3,576 |
| Accumulated surplus at the beginning of the year | | | 20,962 | 17,386 |
| Accumulated surplus at end of year | | | 22,214 | 20,962 |

The accompanying notes are an integral part of these financial statements.

STATEMENT OF CHANGES IN NET FINANCIAL ASSETS

For the Year ended March 31, 2014 in thousands of dollars

| | Budget (Note 14) | March 31, 2014 | March 31, 2013 |
|---|---------------------|-------------------|--------------------|
| Annual operating surplus | - | 1,252 | 3,576 |
| Acquisition of tangible capital assets Amortization of tangible capital assets Write-downs on tangible capital assets | (983) 857 - | (515) 743 - | (393) 772 76 |
| | (126) | 228 | 455 |
| (Acquisition)/use of prepaid expense | - | (332) | 221 |
| Increase in net financial assets | (126) | 1,148 | 4,252 |
| Net financial assets at beginning of year | 16,436 | 16,436 | 12,184 |
| Net financial assets at end of year | 16,310 | 17,584 | 16,436 |

The accompanying notes are an integral part of these financial statements.



STATEMENT OF CASH FLOWS

in thousands of dollars

| | March 31, 2014 | March 31, 2013 |
|--|-------------------|-------------------|
| Operating transactions | | |
| Annual surplus | 1,252 | 3,576 |
| Non-cash items included in annual surplus increase/(decrease): | | |
| Amortization | 743 | 772 |
| Change in prepaid expenses | (332) | 221 |
| Change in receivables | 3,245 | (3,840) |
| Change in payables and accrued liabilities | (2,029) | (94) |
| Change in deferred revenue | (53) | (108) |
| Cash provided by operating transactions | 2,826 | 527 |
| Capital transactions | | |
| Proceeds on sale/writedown of tangible capital assets | - | 76 |
| Cash used to acquire tangible capital assets | (515) | (393) |
| Cash applied to capital transactions | (515) | (317) |
| Increase in cash | 2,311 | 210 |
| Cash at beginning of year | 15,502 | 15,292 |
| Cash at end of year | 17,813 | 15,502 |
| | | |

The accompanying notes are an integral part of these financial statements.

NOTES TO FINANCIAL STATEMENTS

for the years ended March 31, 2014

1. Nature of Operations

Industry Training Authority (ITA) is a Crown agency established on January 2, 2004 and operates under the authority of the Industry Training Authority Act. ITA reports to the Legislative Assembly through the Ministry of Jobs, Tourism and Skills Training. The mandate of ITA is to oversee occupational standards, credentialing, and apprenticeship for skilled trades and occupations in demand by industry and the BC labour market. It serves the public interest ensuring industry standards and credentials are in place for skilled trades and occupations, while providing individuals with accessible technical apprenticeship training opportunities that are closely linked to workplace opportunities. These services are grouped into the following key areas: standards, industry engagement, credential awareness, assessment and certification, training delivery and labour supply initiatives.

On April 29, 2014 the Province announced it was accepting all recommendations made by Independent Review Leader Jessica L. McDonald in her report: The Industry Training Authority and Trades Training in BC: Recalibrating for High Performance. While ITA's current role was re-confirmed, implementation of the report's recommendations will have an impact on the operations of ITA in 2014/15 and beyond.

ITA is exempt from income taxes under the *Income Tax Act*.

2. Summary of Significant Accounting Policies

a. Basis of accounting

The financial statements are prepared by management in accordance with Canadian public sector accounting standards established by the Public Sector Accounting Board of the Chartered Professional Accountants

b. Tangible capital assets

Tangible capital assets are recorded at cost, which included amounts that are directly related to the acquisition, design, construction, development, improvement or betterment of assets.

The cost, less residual value, of the tangible capital assets, is amortized on a straight-line basis over their estimated useful lives as follows:

Furniture and equipment 5 years Computer hardware and software 3-10 years Leasehold improvements 10 years

Annual amortization is charged in the year of acquisition and in the year of disposal. Assets under construction are not amortized until the asset is available for productive use.

Tangible capital assets are written down when conditions indicate that they no longer contribute to ITA's ability to provide credentials and services. The net write-downs are accounted for as expenses in the statement of operations.

Transfers of capital assets from related parties are recorded at carrying value. ITA has recorded additions relating to computer software for apprenticeship records at carrying value.

c. Employee future benefits

i. The employees of ITA belong to the Public Service Pension Plan, which is a multiemployer joint trustee plan. This plan is a defined benefit plan, providing a pension on retirement based on the member's age at retirement, length of service and highest earnings averaged over five years. Inflation adjustments are contingent upon available funding.

The joint trustee board of the plan determines the required plan contributions annually.

The contribution of ITA to the plan is recorded as an expense for the year.

ii. The costs of insured benefits reflected in these financial statements are the employer's portion of the insurance premiums owed for the coverage of employees during the period.

NOTES TO FINANCIAL STATEMENTS

for the years ended March 31, 2014



d. Prepaid expenses

Prepaid expenses include payments to private trainers for classes spanning the fiscal year end as well as other operational expenses and are charged to expense over the periods expected to benefit from the prepaid.

e. Revenue recognition

Revenues are recognized in the period when the transactions or events occurred that gave rise to the revenues. All revenues are recorded on an accrual basis, except when the accruals cannot be determined with a reasonable degree of certainty or when their estimation is impractical.

Government transfers are recognized as revenues when the transfer is authorized and any eligibility criteria are met, except to the extent that transfer stipulations give rise to an obligation that meets the definition of a liability. Transfers are recognized as deferred revenue when transfer stipulations give rise to a liability and are taken into revenue in the statement of operations as the stipulation liabilities are settled.

Contributions from other sources are deferred when restrictions are placed on their use by the contributor, and are recognized as revenue in the period when they are used for the specific purpose.

Revenue related to fees or services received in advance of the fee being earned or the service is performed is deferred and recognized when the fee is earned or service performed.

f. Expenses

Expenses are reported on an accrual basis. The cost of all goods consumed and services received during the year is expensed.

Grants and transfers are recorded as expenses when the transfer is authorized and eligibility criteria have been met by the recipient.

g. Foreign currency translation

Foreign currency transactions are translated at the exchange rate prevailing at the date of the transactions and there are no foreign denominated assets or liabilities existing at year end.

h. Financial instruments

The fair value of a financial instrument is the estimated amount that ITA would receive or pay to settle a financial asset or financial liability as at the reporting date.

The fair values of cash, accounts receivable, due from government/other government organizations, accounts payable and accrued liabilities, due to government/other government organizations approximate their carrying values given their short-term maturities.

i. Measurement uncertainty

The preparation of financial statements is in conformity with Canadian public sector accounting standards. These standards require management to make estimates and assumptions that affect the reporting amounts of assets and liabilities, and disclosure of contingent assets and liabilities, at the date of the financial statements and the reported amounts of the revenues and expenses during the period. Items requiring the use of significant estimates include: collectability of accounts receivable and due from government/other government organizations, the useful life of tangible capital assets and rates for amortization.

Estimates are based on the best information available at the time of preparation of the financial statements and are reviewed annually to reflect new information as it becomes available. Measurement uncertainty exists in these financial statements. Actual results could differ from these estimates.

3. Due from Government and Other Government Organizations

| (in \$ thousands) | Mar 31, 2014 | Mar 31, 2013 |
|--------------------------------|--------------|--------------|
| Provincial government | 4,026 | 6,588 |
| Federal government | 135 | 351 |
| Other government organizations | 37 | 749 |
| | 4,198 | 7,688 |

NOTES TO FINANCIAL STATEMENTS

for the years ended March 31, 2014

4. Accounts Payable and Accrued Liabilities

| (in \$ thousands) | Mar 31, 2014 | Mar 31, 2013 |
|--|--------------|--------------|
| Accounts payable and accrued liabilities | 2,653 | 3,136 |
| Salaries and benefits payable | 14 | 455 |
| Accrued vacation pay | 105 | 90 |
| | 2,772 | 3,681 |

5. Employee Future Benefits

ITA and its employees contribute to the Public Service Pension Plan in accordance with the Public Sector Pensions Act. BC Pension Corporation administers the plan, including payment of pension benefits to employees to whom the act applies. The Public Service Pension Plan is a multi-employer, defined benefit plan.

Information about obligations for retirement benefits and other employee future benefits is as follows:

a. Retirement and other employee future benefits - pension plan

ITA and its employees contribute to the Public Service Pension Plan in accordance with the Public Sector Pensions Act. The plan provides defined pension benefits to employees based on their length of service and rates of pay. The maximum contribution rate for eligible employees was 9.43% (2013: 9.43%). ITA's maximum contribution rate is 10.93% (2013: 10.93%). During the year ended March 31, 2014, ITA contributed \$ 370 thousand (2013: \$338 thousand) to the plan. These contributions are ITA's pension benefit expense. No pension liability for this type of plan is included in the financial statements.

An actuarial valuation is conducted every three years to assess the financial position of the Public Service Pension Plan's (PSPP's) pension fund. The most recent valuation was conducted as at March 31, 2011, and the results showed that the PSPP's basic account had a deficit of \$275.401 million. The contribution rate increase effective April 1, 2012 to the basic account is relatively small, which is in part due to the 2010 rebound in the plan's investments. The actuary does not attribute portions of the unfunded liability to individual employers. The next valuation will be as at March 31, 2014 with results available mid-2014.

b. Long-term disability life insurance and health care benefits

ITA provides life insurance, dental and health care benefits to employees on long-term disability leave for a period of two years after the date of disability. The insurance carrier waives the life insurance premium for employees on long-term disability; however, ITA is responsible for the payment of the premium costs of medical, dental and Medical Services Plan under this plan. The costs of salary compensation paid to employees on long-term disability leave are fully insured through employee paid contributions and are not included in this

The accrued benefit obligations for employee future benefit plans as at March 31, 2014 is \$0 thousand (2013: \$6 thousand).

NOTES TO FINANCIAL STATEMENTS

for the years ended March 31, 2014



6. Due to Government and Other Government Organizations

| (in \$ thousands) | Mar 31, 2014 | Mar 31, 2013 |
|--------------------------------|--------------|--------------|
| Federal government | 2 | 4 |
| Provincial government | 496 | 391 |
| Other government organizations | 1,045 | 2,262 |
| | 1,543 | 2,657 |

ITA's liabilities to government and other government organizations are all amounts payable that are due within 30 days. Other government organizations includes: colleges, universities and school districts.

7. Deferred Revenue

| | Balance Apr 1, 2013 | Receipts | Transferred to revenue | Balance Mar 31, 2014 |
|-----------------------------------|------------------------|----------|---------------------------|-------------------------|
| Tenant inducement Richmond office | 447 | - | 53 | 394 |

ITA received \$530 thousand in tenant inducements for leasehold improvements to the Richmond office in fiscal 2012. This revenue is being deferred and recognized over the term of the lease.

8. Fiscal Risk Management

a. Financial management risk objectives and policies

In the normal course of operations, ITA is exposed to financial risks that have the potential to negatively impact its financial performance. These risks may include credit risk and liquidity risk.

Credit risk is the risk that ITA's counterparties will fail to meet their financial obligations to ITA, causing a potential financial loss.

Accounts receivable primarily consists of amounts due from other governments; therefore, collection risk is low. ITA does not consider its exposure to credit risk to be material.

Liquidity risk is the risk that ITA may be unable to generate or obtain sufficient cash or its equivalent in a timely and cost effective manner to meet its commitments as they come due.

ITA has in place a planning, budgeting and forecasting process to determine the funds required to support ITA's normal operating requirements. ITA's annual budgets are approved by the Board of Directors.

9. Contingent Liabilities - Pension

ITA no longer has an obligation arising from employees' potential voluntary purchase of past service in the Public Service Pension Plan of \$0 thousand (2013: \$50 thousand). Changes in the accrual are reflected in the Statement of Operations.

for the years ended March 31, 2014

10. Tangible Capital Assets

2014 (in \$ thousands)

| Furniture and equipment | Computer hardware and software | Leasehold improvements | March 31, 2014 Total |
|-------------------------|---------------------------------------|--|---|
| | | | |
| 481 | 6,545 | 600 | 7,626 |
| 47 | 464 | 4 | 515 |
| - | - | - | - |
| 528 | 7,009 | 604 | 8,141 |
| | | | |
| 349 | 3,028 | 94 | 3,471 |
| 80 | 603 | 60 | 743 |
| - | - | - | - |
| 429 | 3,631 | 154 | 4,214 |
| 99 | 3,378 | 450 | 3,927 |
| | equipment 481 47 - 528 349 80 - 429 | equipment and software 481 6,545 47 464 - - 528 7,009 349 3,028 80 603 - - 429 3,631 | equipment and software improvements 481 6,545 600 47 464 4 - - - 528 7,009 604 349 3,028 94 80 603 60 - - - 429 3,631 154 |

2013 (in \$ thousands)

| | Furniture and equipment | Computer hardware and software | Leasehold improvements | March 31, 2013 Total |
|--------------------------|-------------------------|-----------------------------------|------------------------|-------------------------|
| Cost | | | | |
| Opening Balance | 481 | 6,298 | 600 | 7,379 |
| Additions | - | 393 | - | 393 |
| Disposals | - | (146) | - | (146) |
| Closing Balance | 481 | 6,545 | 600 | 7,626 |
| Accumulated Amortization | | | | |
| Opening Balance | 271 | 2,464 | 34 | 2,769 |
| Additions | 78 | 634 | 60 | 772 |
| Disposals | - | (70) | - | (70) |
| Closing Balance | 349 | 3,028 | 94 | 3,471 |
| Net book value | 132 | 3,517 | 506 | 4,155 |
| | | | | |

11. Contractual Obligations

ITA has entered into a number of multiple-year contracts for operating leases for premises and equipment. The lease commitments are for space costs and exclude operating costs. These contractual obligations will become liabilities in the future when the terms of the contracts are met. Disclosure relates to the unperformed portion of the contracts.

| | Mar 31, | |
|-------------------------|---------|---------|---------|---------|---------|------------|
| (in \$ thousands) | 2015 | 2016 | 2017 | 2018 | 2019 | Thereafter |
| Contractual obligations | | | | | | |
| Future operating lease | | | | | | |
| payments - offices | 208 | 195 | 202 | 206 | 206 | 498 |
| Future operating lease | | | | | | |
| payments - copiers | 8 | - | - | - | - | - |
| | 216 | 195 | 202 | 206 | 206 | 498 |

NOTES TO FINANCIAL STATEMENTS

for the years ended March 31, 2014



12. Expenses by Object

The following is a summary of expenses by object:

| (in \$ thousands) | Mar 31, 2014 | Mar 31, 2013 |
|---|--------------|--------------|
| ITO-delivered services | 5,200 | 4,660 |
| Training provider services (including Youth) | 83,282 | 82,280 |
| LMA contractor services (Women, Aboriginal & Immigrant) | 9,336 | 8,493 |
| Other operating costs | 1,453 | 1,297 |
| Compensation and staff development | 5,397 | 4,900 |
| Information systems / telecommunications | 1,239 | 1,237 |
| Communications, website and brand awareness | 987 | 790 |
| Building occupancy and other | 411 | 361 |
| Amortization | 743 | 772 |
| (Gain)/loss on disposal/writeoff | (1) | 76 |
| Other administrative costs | 1,325 | 1,287 |
| | 109,372 | 106,153 |

Compensation and staff development costs for all ITA employees are included in Administration in the Statement of Operations as all program delivery and employee activity is in support of ITA's single product Certificates of Qualification.

13. Related Party Transactions

ITA has the following transactions with the government and other government controlled organizations.

| (in \$ thousands) | March 31, 2014 | March 31, 2013 |
|---|----------------|----------------|
| Transfers from: | | |
| Ministry of Jobs, Tourism and Skills Training | | |
| - core funding | 94,444 | 94,444 |
| - projects LMA, ECP | 14,674 | 13,747 |
| Ministry of Innovation, Technology & Citizens' Services | 429 | 404 |
| Ministry of Advanced Education | 168 | 232 |
| | 109,715 | 108,827 |
| Transfers to: | | |
| Post secondary institutions | 75,698 | 70,890 |
| School districts | 4,910 | 6,329 |
| Ministry of Innovation, Technology & Citizens' Services | 687 | 710 |
| Ministry of Education | 647 | 317 |
| Public Service Pension Plan | 370 | 338 |
| BC Stats | 19 | 19 |
| Crown Corporation Employers' Association | 2 | 2 |
| | 82,333 | 78,605 |

14. Budgeted Figures

Budgeted figures have been provided for comparison purposes and have been approved by the Board of Directors. These budgeted figures were included in ITA's 2013/14 Service Plan.

15. Comparative Figures

Certain comparative figures have been restated to conform to current year's presentation.

Statement of Guarantees and Indemnities for the year ended March 31, 2014

The Industry Training Authority has not given any guarantees or indemnities under the Guarantees and Indemnities Regulation during fiscal year 2013/2014.

Schedule of Debts for the year ended March 31, 2014

The Industry Training Authority had no debts as of the fiscal year ended March 31, 2014.

Schedule of Employee Remuneration and Expenses for the year ended March 31, 2014

| Name | Remuneration | Expenses |
|---|--------------|----------|
| Alan Wrong | 122,557 | 5,190 |
| Cory Williams | 111,413 | 3,835 |
| Diane Evans | 105,877 | 6,313 |
| Dimple Pattani | 90,933 | 240 |
| Dorothy Easton | 84,800 | 646 |
| Doug Podetz | 120,553 | 11,519 |
| Erin Johnston | 114,237 | 11,071 |
| Gary Herman | 168,643 | 20,772 |
| Gary McDermott | 126,333 | 22,273 |
| Jeff Nugent * | 200,820 | 26,404 |
| Jessi Zeilke | 106,797 | 8,420 |
| Judy Harris | 112,965 | 3,262 |
| Kevin Evans | 102,190 | 4,161 |
| Laura Bosneaga | 75,726 | 323 |
| Michael Stewart | 92,245 | 1,001 |
| Natalia Dumitrescu | 113,070 | 2,626 |
| Robert Scales | 114,094 | 2,615 |
| Ruth McGillivray | 117,405 | 9,207 |
| Shelley Williams | 113,066 | 1,598 |
| Sue Thomas | 165,316 | 5,055 |
| Susan Kirk | 114,815 | 10,190 |
| Consolidated total of other employees with remuneration and | | |
| expenses of \$75,000 or less | 2,092,368 | 53,670 |
| Total Employee: | 4,566,223 | 210,391 |

The schedule of remuneration paid to employees lists gross remuneration which includes base salary, adjustments, overtime, timebank payouts, and taxable benefits. Taxable benefits may not necessarily be paid to employees.

Prepared as required by Financial Information Regulation, Schedule 1, subsection 6(7)

^{*}Jeff Nugent's remuneration includes a one-time adjustment associated with a 2008 pension benefit correction.

Statement of Severance Agreements for the year ended March 31, 2014

| There were 6 severance agreements made between the Industry Training Authority and non-unionized employees during fiscal year 2013/2014. These agreements represent between 1 to 16 months of compensation. | the |
|--|-----|
| | |
| | |
| | |
| | |
| | |
| Prepared under the Financial Information Regulation, Schedule 1, subsection 6(7) | |

Schedule of Board of Directors Remuneration and Expenses for the year ended March 31, 2014

| Name | Position | Remuneration | Expenses |
|---|----------|--------------|----------|
| Frank Pasecreta | Chair | 24,150 | 5,128 |
| Allan Bruce | Director | 8,350 | 540 |
| Allan Cullen | Director | 7,150 | 352 |
| David Fehr | Director | 5,250 | 1,567 |
| Jack Davidson | Director | 6,450 | 815 |
| Kurt Krampl | Director | 7,050 | 940 |
| Laura Stanton | Director | 9,200 | 8,271 |
| Patty Sahota | Director | 8,100 | 465 |
| Rick Kasper | Director | 2,250 | 567 |
| Tom Kirk | Director | 8,250 | 11,277 |
| Total Board Fees & Expenses | | 86,200 | 29,922 |
| Meeting Expenses Paid by ITA (catering, room rental and Intranet Aprio) | | | 32,317 |
| | | | 148,439 |
| Total Board Costs included in the Financial Statements | | | 148,439 |

Prepared under the Financial Information Regulation, Schedule 1, section 6(2), (3), (4), (5) and (6)

Schedule of Payment for Suppliers of Goods and Services for the year ended March 31, 2014

| Supplier Name | Amount | Supplier Name | Amount |
|--|------------|---|-----------|
| A. Willock Information Systems | 34,860 | DC 38 Joint Trade Soc dba The | 394,639 |
| Inc. | | Finishing Trades Inst of BC | |
| Aboriginal Community Career | 87,950 | Diners Club International | 321,752 |
| Employment Services Society | | | |
| Aboriginal Skills Group | 345,000 | DIVERSEcity Community | 350,781 |
| | | Resources Society | |
| Access Trades Society | 263,609 | Dundee Realty Management (B.C.) Corp | 429,252 |
| Asia Pacific Gateway | 59,000 | EITI Global Ltd. | 207,417 |
| Automotive Training Standards | 604,100 | Electrical Joint Training Committee | 96,300 |
| Organization | | Society | |
| BC Hydro Trades Training Centre | 192,188 | Enform Canada | 86,285 |
| BC Lions Football Club Inc. | 65,596 | Eskilon Learning Solutions Inc. | 27,825 |
| BC Water and Waste Association | 63,825 | FCV Technologies Ltd. | 248,977 |
| BDO Canada LLP | 33,094 | Fenestration Society of BC | 67,410 |
| Bell Canada | 51,283 | Gartner Canada | 40,740 |
| Black Press Ltd. | 27,430 | go2 Tourism HR Society | 511,220 |
| British Columbia Construction Association | 1,970,621 | Hemlock Printer Ltd. | 30,218 |
| British Columbia Funeral Association | 128,558 | Holloway Schulz | 123,307 |
| British Columbia Institute of Technology | 21,289,794 | HortEducationBC | 256,778 |
| British Columbia Wall & Ceiling Association | 83,325 | Horticulture Centre of the Pacific | 143,024 |
| Camosun College | 6,446,925 | Integrity-Paahi Solutions Inc. dba | 60,712 |
| Canada JobMart Ltd. dba lzen Consulting | 134,295 | ITS Consulting Inc. | 266,352 |
| Canadian Press Enterprises Inc. | 30,159 | IUOE Local 115 Training Association | 180,235 |
| CES Career Education Society | 43,330 | Joint Apprentice Refrigeration Training School | 469,169 |
| CGI Information Systems and Management Consultants Inc. | 198,835 | KaryoEdelman | 529,276 |
| CITO BC Construction Industry | 1,358,544 | Kirstin Leversage | 48,555 |
| Training Organization | .,, | | 10,000 |
| College of New Caledonia | 5,656,782 | Konica Minolta Business Solutions (Canada) Ltd. | 38,863 |
| College of the Rockies | 1,683,752 | Kwantlen Polytechnic University | 3,654,380 |
| Computronix (Canada) Ltd. | 769,850 | Limestone Learning Inc. | 73,612 |
| Conti Evolution | 30,298 | Linda Mangnall | 25,083 |

Schedule of Payment for Suppliers of Goods and Services for the year ended March 31, 2014

| Supplier Name | Amount | Supplier Name | Amount |
|-----------------------------------|-----------|--|-----------|
| Local 2404 Joint Apprenticeship | 46,125 | Receiver General of Canada | 341,544 |
| and Training Committee | | | |
| Make Creative Inc. | 266,664 | Rogers Wireless Inc. | 27,251 |
| Medical Services Plan | 60,629 | RTO BC Resource Training | 1,470,253 |
| | | Organization | |
| Minister of Finance - Citizens | 410,394 | S.U.C.C.E.S.S. | 400,952 |
| Services, Services BC | | | |
| Minister of Finance - Ministry of | 225,500 | Salvation Army | 48,415 |
| Education | | | |
| Minister of Finance - Queen's | 251,034 | School District No. 5 (Southeast | 55,200 |
| Printer | | Kootenay) | |
| Ministry of Education - Open | 367,580 | School District No. 8 (Kootenay | 62,700 |
| School BC | | Lake) | |
| Morewave Communication Inc. | 29,987 | School District No. 20 (Kootenay | 73,450 |
| | | Columbia) | |
| Mosaic Translation Services | 40,100 | School District No. 22 (Vernon) | 62,200 |
| Nicola Valley Institute of | 294,179 | School District No. 23 (Central | 334,656 |
| Technology | | Okanagan) | |
| North East Native Advancing | 364,887 | School District No. 27 (Cariboo- | 38,543 |
| Society | | Chilcotin) | |
| North Island College | 2,805,215 | School District No. 28 (Quesnel) | 28,400 |
| North Pacific Training & | 44,679 | School District No. 33 (Chilliwack) | 83,800 |
| Performance Inc. | | | |
| Northern Lights College | 1,932,104 | School District No. 34 (Abbotsford) | 242,360 |
| Northwest Community College | 2,112,613 | School District No. 35 (Langley) | 196,250 |
| Okanagan College | 8,673,488 | School District No. 36 (Surrey) | 374,260 |
| Pacific Vocational College | 1,012,984 | School District No. 37 (Delta) | 116,025 |
| Pinton Forrest & Madden Group | 34,353 | School District No. 38 (Richmond) | 95,600 |
| Inc. dba PFM Executive Search | | | |
| Public Service Pension Plan | 682,011 | School District No. 39 (Vancouver) | 218,575 |
| Quadrant Marine Institute Inc. | 94,145 | School District No. 40 (New Westminster) | 90,300 |
| Queenswood Consulting Group Ltd. | 97,028 | School District No. 41 (Burnaby) | 239,600 |
| RCABC Educational Foundation | 374,826 | School District No. 42 (Maple | 198,033 |
| | | Ridge-Pitt Meadows) | |

Schedule of Payment for Suppliers of Goods and Services for the year ended March 31, 2014

| Supplier Name | Amount | Supplier Name | Amount |
|-------------------------------------|---------|------------------------------------|-------------|
| School District No. 43 (Coquitlam) | 253,575 | School District No. 91 (Nechako | 31,000 |
| | | Lakes) | |
| School District No. 45 (West | 28,750 | Secwepemc Cultural Education | 25,920 |
| Vancouver) | | Society | |
| School District No. 46 (Sunshine | 44,100 | Selkirk College | 2,184,949 |
| Coast) | | | |
| School District No. 47 (Powell | 118,550 | Sentis Market Research Inc. | 54,579 |
| River) | | | |
| School District No. 48 (Howe | 41,450 | Sheet Metal Workers Training | 236,221 |
| Sound) | | Centre Society | |
| School District No. 52 (Prince | 31,800 | Skills Canada BC | 175,000 |
| Rupert) | | | |
| School District No. 57 (Prince | 199,200 | Sprott-Shaw Degree College Corp. | 276,863 |
| George) | | | |
| School District No. 59 (Peace River | 90,000 | Stuart Logie doing business as NHI | 33,080 |
| South) | | Consulting | |
| School District No. 60 (Peace River | 111,075 | The Deetken Group - Deetken | 26,145 |
| North) | | Enterprises Inc. | |
| School District No. 61 (Greater | 161,300 | The Deliberation Network | 66,330 |
| Victoria) | | | |
| School District No. 62 (Sooke) | 35,941 | The Essential Skills Group Inc. | 33,852 |
| School District No. 63 (Saanich) | 194,100 | The Manulife Financial Insurance | 233,427 |
| | | Company | |
| School District No. 67 (Okanagan | 69,050 | The University of British Columbia | 96,275 |
| Skaha) | | | |
| School District No. 68 (Nanaimo- | 143,300 | Thompson Rivers University | 4,561,676 |
| Ladysmith) | | | |
| School District No. 69 (Qualicum) | 72,325 | Thunderbird Press | 28,219 |
| School District No. 71 (Comox | 78,800 | Tradeworks Training Society | 344,959 |
| Valley) | | | |
| School District No. 73 (Kamloops | 150,925 | Transportation Career Development | 1,149,354 |
| Thompson) | | Association of BC | |
| School District No. 75 (Mission) | 37,725 | Trowel Trades Training Association | 111,625 |
| | | | |
| School District No. 79 (Cowichan) | 43,900 | UA Piping Industry College of BC | 3,313,522 |
| School District No. 81 (Fort | 36,650 | University College of the Fraser | 1,739,546 |
| Nelson) | | Valley | |
| School District No. 82 (Coast | 64,239 | Vancouver Community College | 8,139,367 |
| Mountain) | | | |
| School District No. 83 (North | 151,086 | Vancouver Island University | 5,627,081 |
| Okanagan-Shuswap) | | | |
| Total for over \$25,000 paid to sup | pliers | | 106,000,888 |
| Total for under \$25,000 paid to su | ppliers | | 1,321,165 |
| Total | | | 107,322,053 |

Schedule of Payment for Suppliers of Goods and Services for the year ended March 31, 2014

Explanation of Differences in Schedule of Goods and Services to Audited Statements:

A reconciliation of amounts reported in the Financial Information Act Return and the audited financial statements has not been prepared. The ITA prepares its Financial Statements on an accrual basis while the amounts reported in the Financial Information Act Return are based on cash payments in the year. This will result in timing differences between amounts recorded as expenses in the Financial Statements and amounts paid in the year.

Prepared under the Financial Information Regulation, Schedule 1 section 7 and the Financial Information Act, Section 2.