



MARINE MECHANICAL TECHNICIAN

STATUTORY DECLARATION OF WORK EXPERIENCE

ITA Customer Service
800 – 8100 Granville Ave.
Richmond, BC V6Y 3T6
Tel: 778-328-8700
Fax: 778-328-8701
Toll Free: 1-866-660-6011
customerservice@itabc.ca

To qualify to challenge certification in this trade or be granted authority to supervise and sign-off on apprentices in this trade, individuals must have worked a minimum of **6,000 hours** of directly related trade experience, including experience performing:

- A minimum of **70%** of the generic job tasks listed in Section E, amounting to 4500 hours, and
- **100%** of the endorsement-specific job tasks in either Gasoline, Outboard or Diesel in Section F, amounting to 1500 hours

Indicate which endorsement(s) you wish to challenge below:

- Endorsements:**
- Outboard 1500 hours
- Gasoline 1500 hours
- Diesel 1500 hours

A Statutory Declaration of Work Experience is used to declare work experience for periods during which you were self-employed or a previous employer is unavailable to complete an Employer Declaration. Please note that unless your work experience hours were gained through self-employment, Certification Challenge and Supervision and Sign-Off Authority applications will not be accepted if they are only accompanied by a Statutory Declaration. Non-self-employed applicants must provide an Employer Declaration from at least one employer who can verify work experience. For more information, see **Instructions for Certification Challenge or Supervision and Sign-off Authority**.

The information provided on this form is used to assess and to validate your work experience in this trade.

A. Applicant Name

Legal First Name:	Legal Middle Name(s):	Legal Last Name:

B. Supervisor or Self-Employment Contact Information

Enter the contact information for the Supervisor at your previous employer who is unavailable to complete an Employer Declaration, or for your own business if you are self-employed.

Name of Organization/Employer/Business:		Supervisor Name:	Supervisor's Position/Title:
Suite Number:	Street Number and Name:		
City:		Province:	Postal Code:
Telephone Number: ()		Email Address:	Business Registration Number: (Self-Employment only)



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C. Employment or Self-Employment Information of Applicant

Enter the dates and number of hours for this period of employment or self-employment. Combine multiple periods of self-employment on one form, but separate periods of employment with different employers on separate forms.

Dates of Employment (MM/DD/YYYY):		Total Number Hours of Marine Mechanical Technician Experience Accumulated in that Period:
From:	To:	
Job Title of Applicant:		

D. Reason for Statutory Declaration

Indicate why a Statutory Declaration is required for this period of employment:

- Applicant was self-employed
- Employer will not complete Employer Declaration
- Employer is no longer in business
- Employment records are not available

Applicants must attempt to contact current or previous employers to request an Employer Declaration. If you have been unable to obtain an Employer Declaration for any portion of your non-self-employed work experience, indicate the steps you have taken to try to obtain it. If sufficient evidence of steps taken is not provided, the application may not be approved.

Enter the applicant name (repeat on every page of this form).

Legal First Name:	Legal Middle Name(s):	Legal Last Name:
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E. Statutory Declaration of Job Task Performance

By checking “Yes” or “No” in the Declaration Response column, indicate whether or not you have performed the job tasks listed below. Cross out any job tasks you did not perform during the period indicated in Section C.

Job Tasks - Generic for all Endorsements (4500 hours required)	Declaration Response
Occupational Skills Includes: Using tools and equipment; performing maintenance and inspections; and analyzing and processing information	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
Hydraulic Systems Includes: Diagnosing and repairing hydraulic systems	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
Marine Drive Systems Includes: Diagnosing and repairing marine drive systems	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
Steering Systems Includes: Diagnosing and repairing mechanical, hydraulic and electric steering systems	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
Electrical and Electronic Systems Includes: Diagnosing and repairing electrical and electronic systems	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
Vessel Systems Includes: Installation, Diagnosing and repairing domestic plumbing, HVAC systems, structural components, attachments and accessories	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
Declaration Response	
<input type="checkbox"/> Yes <input type="checkbox"/> No <i>I confirm that I have a minimum of 4500 hours performing the job tasks listed above.</i>	

Enter the applicant name (repeat on every page of this form).

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F. Statutory Declaration of Endorsement-Specific Job Task Performance

Job Tasks – Outboard Endorsement (1500 hours required working on Outboard Engines and Support Systems related to outboards)
<ul style="list-style-type: none"> • Diagnosing and repairing two and four cycle Powerhead • Diagnosing and repairing carburetors • Diagnosing and repairing oil injection systems • Diagnosing and repairing fuel injection systems • Diagnosing and repairing charging and ignition systems • Diagnosing and repairing engine cooling systems
Declaration Response
<input type="checkbox"/> Yes <input type="checkbox"/> No <i>I confirm that I have competently performed the endorsement-specific tasks listed above.</i>
<input type="checkbox"/> Yes <input type="checkbox"/> No <i>I confirm that I have a minimum of 1500 hours performing the job tasks listed above.</i>

Job Tasks – Gasoline Endorsement (1500 hours required working on Gasoline Engines and Support Systems)
<ul style="list-style-type: none"> • Diagnosing and repairing gas engines • Diagnosing and repairing carburetors • Diagnosing and repairing throttle body, port, and systems • Diagnosing and repairing conventional and electronic ignition systems • Diagnosing and repairing engine cooling systems
Declaration Response
<input type="checkbox"/> Yes <input type="checkbox"/> No <i>I confirm that I have competently performed the endorsement-specific tasks listed above.</i>
<input type="checkbox"/> Yes <input type="checkbox"/> No <i>I confirm that I have a minimum of 1500 hours performing the job tasks listed above.</i>

Enter the applicant name (repeat on every page of this form).

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Job Tasks – Diesel Endorsement (1500 hours required working on Diesel Engines and Support Systems)

- Diagnosing and repairing two and four cycle diesel engines
- Diagnosing and repairing turbocharger systems
- Diagnosing and repairing governors and fuel injection pumps
- Diagnosing and repairing mechanical fuel injection systems
- Diagnosing and repairing electronic fuel injection systems
- Diagnosing and repairing fuel injection nozzles (injectors)
- Diagnosing and repairing starting aid systems (glow plugs and intake air heaters)
- Diagnosing and repairing engine cooling systems

Declaration Response

Yes No *I confirm that I have competently performed the endorsement-specific tasks listed above.*

Yes No *I confirm that I have a minimum of 1500 hours performing the job tasks listed above.*

G. Confirmation of Prerequisite Credentials or Certificates

For some trades, evidence that the applicant has earned prerequisite credentials or certificates is required before the individual is permitted to challenge certification or receive Supervision and Sign-Off Authority. For those trades, you must prove you have the required prerequisite credentials.

There are no prerequisite credentials or certificates for this trade.

H. Applicant Signature

I certify that the information I have provided is accurate. (Note: Collection and protection of personal information on this form is in accordance with the provisions of the Freedom of Information and Protection of Privacy Act.)

Applicant Name (please print):	Applicant Signature:	Date: (MM/DD/YYYY)
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Enter the applicant name (repeat on every page of this form).

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I. References

References must accompany all Statutory Declarations. Include with your completed Statutory Declaration the names and contact information of three individuals who can verify your self-declared work experience in this trade. This may include suppliers (maximum one), former employees (maximum one), contractors, or regular, long-term clients (maximum one).

Each individual listed will be contacted by the Industry Training Organization (ITO) responsible for this trade or ITA to verify the information provided on your application.

1. Reference

Legal Last Name of Reference:	Legal First Name of Reference:
Organization/Business Name:	Position/Title:
Business Phone Number:	Reference Cell Number:
Relationship to Applicant:	Email Address:

2. Reference

Legal Last Name of Reference:	Legal First Name of Reference:
Organization/Business Name:	Position/Title:
Business Phone Number:	Reference Cell Number:
Relationship to Applicant:	Email Address:

3. Reference

Legal Last Name of Reference:	Legal First Name of Reference:
Organization/Business Name:	Position/Title:
Business Phone Number:	Reference Cell Number:
Relationship to Applicant:	Email Address:

Enter the applicant name (repeat on every page of this form).

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