



# MARINE SERVICE TECHNICIAN

## STATUTORY DECLARATION OF WORK EXPERIENCE

ITA Customer Service  
800 – 8100 Granville Ave.  
Richmond, BC V6Y 3T6  
Tel: 778-328-8700  
Fax: 778-328-8701  
Toll Free: 1-866-660-6011  
customerservice@itabc.ca

To qualify to challenge certification in this trade or be granted authority to supervise and sign-off on apprentices in this trade, individuals must have:

- worked a minimum of **12,000 hours** performing the tasks listed in Section E, and
- experience performing at least **70%** of the job tasks listed in Section E

A Statutory Declaration of Work Experience is used to declare work experience for periods during which you were self-employed or a previous employer is unavailable to complete an Employer Declaration. Please note that unless your work experience hours were gained through self-employment, Certification Challenge and Supervision and Sign-Off Authority applications will not be accepted if they are only accompanied by a Statutory Declaration. Non-self-employed applicants must provide an Employer Declaration from at least one employer who can verify work experience. For more information, see **Instructions for Certification Challenge or Supervision and Sign-off Authority**.

The information provided on this form is used to assess and to validate your work experience in this trade.

### A. Applicant Name

Legal First Name:	Legal Middle Name(s):	Legal Last Name:
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### B. Supervisor or Self-Employment Contact Information

Enter the contact information for the Supervisor at your previous employer who is unavailable to complete an Employer Declaration, or for your own business if you are self-employed.

Name of Organization/Employer/Business:		Supervisor Name:	Supervisor's Position/Title:
Suite Number:	Street Number and Name:		
City:	Province:	Postal Code:	
Telephone Number: (    )	Email Address:	Business Registration Number: (Self-Employment only)	

### C. Employment or Self-Employment Information of Applicant

Enter the dates and number of hours for this period of employment or self-employment. Combine multiple periods of self-employment on one form, but separate periods of employment with different employers on separate forms.

Dates of Employment (MM/DD/YYYY):		Total Number Hours of <b>Marine Service Technician</b> Experience Accumulated in that Period:
From:	To:	
Job Title of Applicant:		



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### D. Reason for Statutory Declaration

Indicate why a Statutory Declaration is required for this period of employment:

- Applicant was self-employed
- Employer will not complete Employer Declaration
- Employer is no longer in business
- Employment records are not available

Applicants must attempt to contact current or previous employers to request an Employer Declaration. If you have been unable to obtain an Employer Declaration for any portion of your non-self-employed work experience, indicate the steps you have taken to try to obtain it. If sufficient evidence of steps taken is not provided, the application may not be approved.

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### E. Statutory Declaration of Job Task Performance

By checking “Yes” or “No” in the Declaration Response column, indicate whether or not you have performed the job tasks listed below. Cross out any job tasks you did not perform during the period indicated in Section C.

Job Tasks	Declaration Response
<b>SAFETY</b> Prevent workplace injuries; handle hazardous materials safely; use & maintain personal protection equipment; respond to workplace emergencies; describe the role of WorkSafeBC, booyard business practices, principles of quality assurance, role of surveyors & insurance adjusters; control projects.	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
<b>YARD MANAGEMENT</b> Maintain professional approach; use communication tools.	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
<b>YARD PRACTICES</b> Secure and block vessels; describe environment protection practices and principles of vessel salvage.	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
<b>TECHNOLOGY &amp; DESIGN</b> Define trade terminology & concepts; interpret technical drawings; describe design basics, principles of powering, wood vessel construction, FRP vessel construction, metal vessel construction; perform lofting operations.	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
<b>TRADE MATHEMATICS</b> Perform basic math calculations; perform density, area and volume calculations; perform measurement operations; perform layout & fitting operations.	Yes: <input type="checkbox"/> No: <input type="checkbox"/>

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Job Tasks	Declaration Response
<b>TOOLS &amp; EQUIPMENT</b> Use common hand tools & stationary power tools; use portable power tools; describe compressed air delivery systems; use spray gun.	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
<b>MATERIALS</b> Identify properties of common woods, describe thermosetting resin types, additives & cure factors; identify reinforced types, styles & design considerations; describe & select wood repair materials, single component coatings & preservatives, fasteners; describe properties & compatibility of marine metals; select & use adhesives & bedding compounds, abrasive materials; identify thermoplastics & demonstrate basic handling techniques.	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
<b>FABRICATION</b> Fabricate plug, mold, & composites part; perform vacuum bag laminating; sheath wood structure with composite materials, perform cold molding and wood lamination operations.	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
<b>MARINE METALS</b> Perform drilling & cutting operations in metals; prevent corrosion in metals; apply fairing & finishing materials to metals.	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
<b>WOODWORK REPAIRS</b> Identify & describe rot deterioration damage in wood; perform structural repairs in wood, fairing & cosmetic operations in wood.	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
<b>COMPOSITE REPAIRS</b> Clean & maintain gel coat surfaces; repair gel coat damage & single skin structural damage in composites, damage to FRP laminates, composite sailboat fin keel & supporting structure, high performance FRP structures; evaluate & repair osmosis damage; repair/rebuild FRP reinforcing structures; repair & replace RFP rudders.	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
<b>MECHANICAL SYSTEMS</b> Identify engine components; identify & describe drive train types & components; describe engine room layout & ventilation, engine lubrication, alarms & detectors, submerged engine salvage; service engine mounts, shafting & alignment, propellers, inboard engine components, mechanical engine controls, alarms & gauges; remove & install engines; perform engine pre-start inspection; install & service steering gear, hydraulic systems	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
<b>FINISHING &amp; PAINTING</b> Select & apply anti-fouling paints; mark & mask waterlines & stripes; describe multi-component paint systems; select & spray multi-component topcoats; repair multi-component topcoats	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
<b>FASTENINGS &amp; INSTALLATIONS</b> Install hardware & fittings, thru-hulls & underwater equipment; install hardware & fittings, thru-hulls & underwater equipment	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
<b>ELECTICAL SYSTEMS</b> Describe workplace AC systems & maintain equipment; identify relationship of current, resistance & voltage; perform basic wiring & testing procedures; describe battery installations; install marine electronics	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
<b>RIGGING INSTALLATIONS</b> Step, unstep and store masts; install & service rigging	Yes: <input type="checkbox"/> No: <input type="checkbox"/>

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Job Tasks	Declaration Response
<b>MISCELLANEOUS INSTALLATIONS</b> Install & service fresh water systems, waste plumbing & pumps, services & heating systems, refrigeration & A/C systems, davits & hoists; describe propane distribution systems	Yes: <input type="checkbox"/> No: <input type="checkbox"/>

### F. Confirmation of Prerequisite Credentials or Certificates

*For some trades, evidence that the applicant has earned prerequisite credentials or certificates is required before the individual is permitted to challenge certification or receive Supervision and Sign-Off Authority. For those trades, you must prove you have the required prerequisite credentials.*

There are no prerequisite credentials or certificates for this trade.

### G. Applicant Signature

I certify that the information I have provided is accurate. (Note: Collection and protection of personal information on this form is in accordance with the provisions of the Freedom of Information and Protection of Privacy Act.)

Applicant Name (please print):	Applicant Signature:	Date: (MM/DD/YYYY)
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*Enter the applicant name (repeat on every page of this form).*

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### H. References

References must accompany all Statutory Declarations. Include with your completed Statutory Declaration the names and contact information of three individuals who can verify your self-declared work experience in this trade. This may include suppliers (maximum one), former employees (maximum one), contractors, or regular, long-term clients (maximum one).

Each individual listed will be contacted by ITA to verify the information provided on your application.

#### 1. Reference

Legal Last Name of Reference:	Legal First Name of Reference:
Organization/Business Name:	Position/Title:
Business Phone Number:	Reference Cell Number:
Relationship to Applicant:	Email Address:

#### 2. Reference

Legal Last Name of Reference:	Legal First Name of Reference:
Organization/Business Name:	Position/Title:
Business Phone Number:	Reference Cell Number:
Relationship to Applicant:	Email Address:

#### 3. Reference

Legal Last Name of Reference:	Legal First Name of Reference:
Organization/Business Name:	Position/Title:
Business Phone Number:	Reference Cell Number:
Relationship to Applicant:	Email Address:

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