YOUR TRADES TRAINING

It’s an exciting time to be in the skilled trades industry! BC is growing and so is the demand for skilled tradespeople in the province. Almost one million jobs are expected to be created by 2025 in BC, many of them being in the construction industry.

With the increasing number of retirees in the trades community, there is a need for more driven individuals like you to pursue careers in trades. From the building you’re sitting in right now to the cars you drove to get there, there are a number of tradespeople that were involved in the design, creation, and maintenance of them.

Congratulations on starting your journey to certification. You are on your way to becoming a key contributor to BC’s trade industry and your community.

ABOUT INDUSTRY TRAINING AUTHORITY:

The Industry Training Authority (ITA) leads and coordinates British Columbia’s skilled trades system. ITA works with employers, employees, industry, labour, training providers, and government to issue credentials, manage apprenticeships, set program standards, and increase opportunities in the trades.
APPRENTICE RESPONSIBILITIES

**Work-Based Hours (WBT)** – Reporting your work-based training hours is essential to completing your Apprenticeship. It is your responsibility to confirm with your Sponsor/Employer that your hours have been reported to ITA and applied to your Apprenticeship record.

If your previous Employer has not submitted work based hours for you, the WBT form allows your current Sponsor/Employer to sign off those hours.

You can find a copy of the work-based training form here:
www.itabc.ca/sites/default/files/docs/apply/forms/CS005.4-Work-Based-Training-Report.pdf

**Sponsor/Employer** – If you have changed your employer it is important to update your Apprenticeship records with this information. Sponsors have the responsibility to sign off work hours and Recommendation for Certification for completion.

**Contact Information** – It is your responsibility to ensure your contact information is up to date (address, phone, name changes, etc.) This can be done by logging into Direct Access or phoning Customer Service.

**Direct Access** – By logging into Direct Access you can view your Apprenticeship records (transcripts, exam marks, etc). www.itabc.ca/apply-apprenticeship/direct-access

**Technical Training Registration** – Speak with your employer about when will be a good time for you to go back to school for your next level of technical training. Once you and your employer have agreed on a time, it is your responsibility to register for technical training. A list of Designated Training Providers can be found here, www.tradestrainingbc.ca.

It is recommended to have the conversation with your employer and register for technical training ahead of time, as classrooms have limited space.

APPRENTICESHIP PATHWAY - MAPPING YOUR WAY TO CERTIFICATION

<table>
<thead>
<tr>
<th>APPRENTICESHIP DIRECT ENTRY</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CARPENTER LEVEL 1</strong></td>
</tr>
<tr>
<td>Technical Training: 210 hours (7 weeks*)</td>
</tr>
<tr>
<td>Work-Based Training: Accumulate hours</td>
</tr>
<tr>
<td>ITA Standardized Written Exam</td>
</tr>
</tbody>
</table>

| **CARPENTER LEVEL 2** |
| Technical Training: 210 hours (7 weeks*) |
| Work-Based Training: Accumulate hours |
| ITA Standardized Written Exam |

| **CARPENTER LEVEL 3** |
| Technical Training: 210 hours (7 weeks*) |
| Work-Based Training: Accumulate hours |
| ITA Standardized Written Exam |

| **CARPENTER LEVEL 4** |
| Technical Training: 210 hours (7 weeks*) |
| Work-Based Training: 6,480 hours total |
| Interprovincial Red Seal Exam |

**Suggested duration based on 30-hour week**

**RECOMMENDATION FOR CERTIFICATION**

- Certificate of Qualification CARPENTER
- Certificate of Apprenticeship CARPENTER
GAINING COMPETENCIES

Below are skills and knowledge you will gain from technical and hands on training.

Program competencies can change. Check Program Outline, link below, for accuracy.

www.itabc.ca/sites/default/files/program-information/carpenter-outline-march-2016.pdf

LEVEL ONE

Line A Safe Work Practices
  - Apply Shop and Site Safety Practices
  - Apply Personal Safety Practices

Documentation and Organizational Skills
  - Describe Carpentry Trade
  - Use Construction Drawings and Specifications
  - Interpret Building Codes and Bylaws
  - Plan and Organize Work
  - Perform Trades Math

Tools and Equipment
  - Use Hand Tools
  - Use Portable Power Tools
  - Use Stationary Power Tools

Survey Instruments and Equipment
  - Use Levelling Instruments and Equipment

Access, Rigging and Hoisting Equipment
  - Use Ladders, Scaffolds and Access Equipment

Site Layout
  - Lay Out Building Locations

Concrete Formwork
  - Use Concrete Types, Materials, Additives and Treatments
  - Build Footing and Vertical Formwork

Wood Frame Construction
  - Describe Wood Frame Construction
  - Select Framing Materials
  - Build Floor Systems
  - Build Wall Systems
  - Build Stair Systems
  - Build Roof Systems

Building Science
  - Control the Forces Acting on a Building

LEVEL TWO

Safe Work Practices
  - Apply Shop and Site Safety Practices

Documentation and Organizational Skills
  - Use Construction Drawings and Specifications
  - Interpret Building Codes and Bylaws

Tools and Equipment
  - Use Portable Power Tools
  - Use Oxy-Fuel Equipment

Survey Instruments and Equipment
  - Use Levelling Instruments and Equipment
  - Use Site Layout Equipment

Access, Rigging and Hoisting Equipment
  - Use Ladders, Scaffolds and Access Equipment
  - Use Rigging and Hoisting Equipment

Site Layout
  - Lay Out Building Locations
  - Prepare Building Site
  - Apply Excavation and Shoring Practices

Concrete Formwork
  - Use Concrete Types, Materials, Additives and Treatments
  - Select Concrete Forming Systems
  - Build Footing and Vertical Formwork
  - Build Slab-On-Grade Forms and Suspended Slab Forms
  - Install Reinforcement and Embedded Items
  - Build Concrete Stair Forms
  - Place and Finish Concrete
  - Install Specialized Formwork

Building Science
  - Control the Forces Acting on a Building
**LEVEL THREE**

**Documentation and Organizational Skills**
- Use Construction Drawings and Specifications
- Interpret Building Codes and Bylaws

**Tools and Equipment**
- Use Hand Tools
- Use Portable Power Tools
- Use Stationary Power Tools

**Survey Instruments and Equipment**
- Use Site Layout Equipment

**Wood Frame Construction**
- Build Stair Systems
- Build Roof Systems

**Finishing Materials**
- Install Doors and Hardware
- Install Windows and Hardware
- Install Exterior Finishes
- Install Interior Finishes
- Install Cabinets

**Building Science**
- Control Heat and Sound Transmission
- Control Air and Moisture Movement in Buildings

**LEVEL FOUR**

**Documentation and Organizational Skills**
- Use Construction Drawings and Specifications
- Interpret Building Codes and Bylaws
- Plan and Organize Work

**Survey Instruments and Equipment**
- Use Site Layout Equipment

**Site Layout**
- Prepare Building Site

**Concrete Formwork**
- Install Specialized Formwork

**Wood Frame Construction**
- Build Stair Systems
- Build Roof Systems
- Build Specialized Framing Systems
- Perform Renovations and Additions
- Build Timber and Engineered Wood Construction
- Build Decks and Exterior Structures

**Finishing Materials**
- Describe Roofing Materials
- Install Interior Finishes
- Install Interior Floor, Ceiling and Wall Systems

**Building Science**
- Control the Forces Acting on a Building
# STANDARD LEVEL EXAMS

Standard Level Exams (SLEs) are usually written on the last day of in-school training and will count for 20% of your overall mark. For the SLEs you must bring your own Code Book.

**Below is a list for general areas of competencies covered in SLEs for each level.**

The list of competencies covered in the SLEs can change. Check the Exam Weighting Charts for accuracy at: [www.itabc.ca/program/carpenter](http://www.itabc.ca/program/carpenter)

<table>
<thead>
<tr>
<th>LEVEL 1</th>
<th>LEVEL 2</th>
<th>LEVEL 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Safe Work Practices</td>
<td>A. Safe Work Practices</td>
<td>B. Documentation and Organizational Skills</td>
</tr>
<tr>
<td>B. Documentation and Organizational Skills</td>
<td>B. Documentation and Organizational Skills</td>
<td>C. Tools and Equipment</td>
</tr>
<tr>
<td>C. Tools &amp; Equipment</td>
<td>C. Tools &amp; Equipment</td>
<td>D. Survey Instruments and Equipment</td>
</tr>
<tr>
<td>D. Survey Instruments and Equipment</td>
<td>D. Survey Instruments and Equipment</td>
<td>H. Wood Frame Construction</td>
</tr>
<tr>
<td>E. Access, Rigging and Hoisting Equipment</td>
<td>E. Access, Rigging and Hoisting Equipment</td>
<td>I. Finishing Material</td>
</tr>
<tr>
<td>F. Site Layout</td>
<td>F. Site Layout</td>
<td>J. Building Science</td>
</tr>
<tr>
<td>G. Concrete Formwork</td>
<td>G. Concrete Formwork</td>
<td></td>
</tr>
<tr>
<td>H. Wood Frame Construction</td>
<td></td>
<td></td>
</tr>
<tr>
<td>J. Building Science</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**REMINDERS**

- You must bring a piece of Government PHOTO identification. The ID must be VALID and CURRENT. Expired IDs and IDs with no expiry date will not be accepted.
- Your Training Provider will inform you of the time and location of the exam. Arrive early.
### RED SEAL INTER-PROVINCIAL EXAM

The Red Seal Inter-Provincial Exam covers a whole range of competencies from all your levels of technical training.

The table below is a general breakdown of areas of competencies covered in the Red Seal IP exam. The areas of competencies covered in the Red Seal IP exam can change. Check **Occupational Standard for current exams** at [www.red-seal.ca/trades/c.1rp.2nt.2r-eng.html](http://www.red-seal.ca/trades/c.1rp.2nt.2r-eng.html) for accuracy.

<table>
<thead>
<tr>
<th>BLOCK A</th>
<th>Common Occupational Skills</th>
</tr>
</thead>
<tbody>
<tr>
<td>Task 1</td>
<td>Uses and maintains tools and equipment</td>
</tr>
<tr>
<td>Task 2</td>
<td>Performs safety related activities</td>
</tr>
<tr>
<td>Task 3</td>
<td>Uses building materials</td>
</tr>
<tr>
<td>Task 4</td>
<td>Builds and uses temporary access equipment</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>BLOCK B</th>
<th>Planning and Layout</th>
</tr>
</thead>
<tbody>
<tr>
<td>Task 5</td>
<td>Interprets documentation</td>
</tr>
<tr>
<td>Task 6</td>
<td>Organizes work</td>
</tr>
<tr>
<td>Task 7</td>
<td>Performs layout</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>BLOCK C</th>
<th>Concrete</th>
</tr>
</thead>
<tbody>
<tr>
<td>Task 8</td>
<td>Constructs formwork</td>
</tr>
<tr>
<td>Task 9</td>
<td>Installs concrete, cement-based and epoxy products</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>BLOCK D</th>
<th>Framing</th>
</tr>
</thead>
<tbody>
<tr>
<td>Task 10</td>
<td>Constructs floor systems</td>
</tr>
<tr>
<td>Task 11</td>
<td>Constructs deck systems</td>
</tr>
<tr>
<td>Task 12</td>
<td>Constructs wall systems</td>
</tr>
<tr>
<td>Task 13</td>
<td>Constructs roof and ceiling systems</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>BLOCK E</th>
<th>Exterior Finish</th>
</tr>
</thead>
<tbody>
<tr>
<td>Task 14</td>
<td>Installs exterior doors and windows</td>
</tr>
<tr>
<td>Task 15</td>
<td>Installs roofing</td>
</tr>
<tr>
<td>Task 16</td>
<td>Installs exterior finishes</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>BLOCK F</th>
<th>Interior Finish</th>
</tr>
</thead>
<tbody>
<tr>
<td>Task 17</td>
<td>Applies wall and ceiling finishes</td>
</tr>
<tr>
<td>Task 18</td>
<td>Installs flooring</td>
</tr>
<tr>
<td>Task 19</td>
<td>Installs interior doors and windows</td>
</tr>
<tr>
<td>Task 20</td>
<td>Constructs and installs finish components and stairs</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>BLOCK G</th>
<th>Renovations</th>
</tr>
</thead>
<tbody>
<tr>
<td>Task 21</td>
<td>Performs renovation - specific support activities</td>
</tr>
<tr>
<td>Task 22</td>
<td>Performs renovation - specific construction activities</td>
</tr>
</tbody>
</table>

**Note:** Based on the Carpenter National Occupational Analysis (NOA). A copy of the Carpenter NOA is available at [www.red-seal.ca](http://www.red-seal.ca)
Once you passed your red seal exam these are the next steps:

1. Ensure your work-based training hours have been submitted and reached achieved status. Check your status in Direct Access.
2. The Recommendation for Certification (RFC) will be automatically emailed to your Sponsor/Employer. Once received, both the Sponsor and Journeyperson will sign the form and submit to ITA for processing.
3. ITA will verify and process the RFC, the Certificates will then be printed for mailing.
   - Certificates are mailed to your Sponsor.
   - If your Sponsor had indicated on the RFC form to send Certificates to the Apprentice, they will be mailed to the address noted on your Apprenticeship record in Direct Access.

**RECOMMENDATION FOR CERTIFICATION FORM**

This form is to recommend for certification an apprentice who has completed the requirements of a program. Please complete section A and return the completed signed form to us at customerservice@itabc.ca. Missing information may delay the process.

**Sponsor Information:**
- Organization: ABC123 Electrical LTD.
- Org ID: 123456
- Address: 4321 ABEC Street Vancouver, V3B2G2
- Primary Contact: Pat Jones
- Email Address: patjones@abcemail.com

**Apprentice Information:**
- Full Legal Name: Jessie Lee
- Program: Residential Electrician
- ITA ID#: 654321
- Email Address: lee@123email.com

**Section A: Recommendation for Certification By Sponsor (and Certified Journeyperson or individual with Supervision and Sign-off Authority)**

<table>
<thead>
<tr>
<th>RELEASE OF CERTIFICATES</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ Send to Sponsor</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SPONSOR</th>
<th>JOURNEYPERSON</th>
</tr>
</thead>
<tbody>
<tr>
<td>Print Full Name of the Certified Journeyperson or individual with Supervision and Sign-Off Authority who has supervised this apprentice and is recommending him/her certification (may be same as Sponsor, or a different individual)</td>
<td></td>
</tr>
<tr>
<td>Jason Jones</td>
<td></td>
</tr>
<tr>
<td>Signature</td>
<td></td>
</tr>
<tr>
<td>Jan 1, 2016</td>
<td></td>
</tr>
<tr>
<td>Date Signed</td>
<td></td>
</tr>
<tr>
<td>Residential Electrician</td>
<td></td>
</tr>
<tr>
<td>Trade Name</td>
<td></td>
</tr>
<tr>
<td>Province Issued</td>
<td></td>
</tr>
<tr>
<td>Certificate Number (below):</td>
<td></td>
</tr>
<tr>
<td>12345AB01</td>
<td></td>
</tr>
<tr>
<td>□ Certificate of Qualification</td>
<td></td>
</tr>
<tr>
<td>□ ITA Sign-off Authority</td>
<td></td>
</tr>
<tr>
<td>□ Interprovincial (Red Seal)</td>
<td></td>
</tr>
<tr>
<td>If the Journeyperson's credential was awarded outside of BC attach a copy of the certificate or wallet card.</td>
<td></td>
</tr>
</tbody>
</table>

**CERTIFICATION NOT RECOMMENDED BY SPONSOR:**

If the apprentice named above is not recommended for certification at this time. Please fill out an RFC form B to complete this recommendation.

Bob Smith
(Signed) Name
Jan 1, 2016
Date Signed

Please note: The Certified Journeyperson or the individual with Supervision and Sign-off Authority (who supervised this apprentice) must always sign this form. The Certified Journeyperson or the individual with Supervisor and Sign-off Authority must provide all the details requested in the box to the right and must be certified at the same level or higher than the apprentice or in another approved trade that is recognized by ITA as having similar competencies.

**Contact Information:**
- ITA Customer Service
  - 800 8100 Granville Avenue, Richmond, BC V6Y 3T6
  - Tel: 778-328-8700
  - Toll Free: 1-866-660-6011
  - Fax: 778-328-8701
  - customerservice@itabc.ca

**Address:**
- 4321 ABEC
- Street
- Vancouver,
- V3B2G2

**Email Address:**
- patjones@abcemail.com

**Program:**
- Residential Electrician

**Primary Contact:**
- Pat Jones
- customerservice@itabc.ca
- Tel: 778-328-8700
- Fax: 778-328-8701
- Toll Free: 1-866-660-6011

**Organization:**
- ABC123 Electrical LTD.
- Org ID: 123456

**Organization Information:**
- Residential Electrician
- 4321 ABEC Street Vancouver, V3B2G2
- patjones@abcemail.com
- 778-328-8701
- 1-866-660-6011
- customerservice@itabc.ca

**Telephone:**
- 778-328-8700
- 1-866-660-6011

**Fax:**
- 778-328-8701

**Email:**
- patjones@abcemail.com

**URL:**
- www.itabc.ca

**Connect with us:**
- Facebook
- Twitter
FREQUENTLY ASKED QUESTIONS

HOW DOES MY SPONSOR/EMPLOYER SUBMIT HOURS?
The sponsor/employer will submit Work Based Training Hours via Direct Access, email, mail, or fax.

WHAT IF I WORKED FOR A SPONSOR/EMPLOYER AND THEY DID NOT SUBMIT MY HOURS?
You can talk to your current sponsor to see if they are willing to submit the hours for the work you did previously on a work based training report.

DOES MY SPONSOR/EMPLOYER HAVE TO LET ME GO TO SCHOOL?
You need to discuss your plans for school with your sponsor/employer to see if they are able to release you to go to school. Let them know of upcoming training locations and dates.

HOW DO I KNOW WHAT MY GRADES ARE FOR SCHOOL?
The Trades Training school will submit your marks to ITA. You and your sponsor/employer will receive a notice by email.

WHERE DO I GET MY PROGRESSION LETTER?
Upon completion of your technical training and required work-based hours for Level 1 and 2, ITA will send you the Progression Letter by email. Required number of work place hours can be found at www.itabc.ca/sites/default/files/program-information/carpenter-program-profile-march-2016.pdf.

You will need this Progression Letter to apply for your Apprenticeship Incentive Grant. www.servicecanada.gc.ca/eng/goc/apprenticeship/incentivegrant/program.shtml

WHEN I FINISH ALL MY TRAINING AND REQUIRED HOURS, AM I CERTIFIED?
No, first ITA will email the Employer Recommendation for Certification document to your sponsor after you have passed the Red Seal Inter-Provincial Exam. This must be signed by a certified tradesperson (your trade) and returned to ITA. ITA will send your Certificate of Apprenticeship, Certificate of Completion and Interprovincial Red Seal Endorsement certificates to your sponsor/employer.

ARE THERE ANY GRANTS FOR FINISHING MY CERTIFICATION?
Yes. You can apply for the Apprenticeship Completion Grant once you receive your Red Seal Inter-Provincial Endorsement Certificate. You will need a copy of your certificate to apply. www.servicecanada.gc.ca/eng/goc/apprenticeship/completiongrant/application.shtml

ARE THERE ANY INCENTIVES FOR MY EMPLOYER?
Employers can apply for Tax Credits as their apprentice progresses through the trade. The tax information letter can be found on Direct Access.
# Financial Support for Apprentices

As a registered apprentice, you can apply for financial support. You’re also eligible to apply for Employment Insurance. Federal and provincial financial support information can be found in the two links below:

- [www.itabc.ca/grants-tax-credits/grants](http://www.itabc.ca/grants-tax-credits/grants)

<table>
<thead>
<tr>
<th>Apprentice Supports*</th>
<th>Direct Entry Apprenticeship</th>
<th>Foundation Training (a.k.a: pre-apprentice)</th>
<th>Apprentice Technical Training (Levels 1, 2, 3, 4)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Skills Training Funding Tuition</strong></td>
<td>Hired and registered by Sponsor without prior Foundation/apprentice training</td>
<td></td>
<td></td>
</tr>
<tr>
<td>See Notes A+C</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Aboriginal Skills Training Funding Tuition</strong></td>
<td>(eligible Aboriginal applicants)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ASETS agencies</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>See Notes A+C</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Student Aid/Loans</strong></td>
<td>Only Foundation Training over 12 weeks long</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BC ACCESS Grant (only for training in high demand trades)</td>
<td>Bursaries and Scholarships</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Canada Apprentice Loan</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Wage Subsidy (new hires)</strong></td>
<td>WorkBC / ASETS agencies</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Other Resources</strong></td>
<td>STEP</td>
<td></td>
<td></td>
</tr>
<tr>
<td>See Note D</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>EI and AOP: Apprentice Financial Benefits for Apprentice Training</strong></td>
<td>(Apprentice Supports Online Portal)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>WorkBC and Service Canada (for EI-eligible clients)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Training Tax Credits Non-Red Seal and Red Seal</strong></td>
<td>Credit amount varies, please refer to CRA</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Incentive and Completion Grants, Red Seal Trades</strong></td>
<td>Service Canada</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>ITA Website Resources</strong></td>
<td>(<a href="http://www.itabc.ca">www.itabc.ca</a>)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Direct Access Online Apprenticeship Reporting Trade Profile</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Support is dependent on eligibility and varies by trade, level of training, and whether or not it is a Red Seal or Non-Red Seal trade.

Note A: WorkBC and EPBC. Aboriginal resources: ASETS agencies, Victoria Foundation, Bands, bursaries, scholarships, STEP
Note B: Bursaries may be available through individual training institutions
Note C: ACE IT/SSA coordinated through School Districts
Note D: Skilled Trades Employment Program (STEP) is available in several communities to assist Canadians in entering trade careers. Programs include Immigrants in Trades Training, Aborignals in Trades Training and Women in Trades Training
APPRENTICESHIP ADVISOR MAP

There are 15 Apprenticeship Advisors across BC to support you along your apprenticeship journey. If you have any questions or need support/resources, contact an Apprenticeship Advisor in your community.

**NORTH WEST**

- **Crystal Bouchard***
  Terrace
  cbouchard@itabc.ca
  778-634-2286

**NORTH EAST**

- **Donna Anderson***
  Prince George
  denderson@itabc.ca
  250-552-9503

- **Walter Sorokovsky**
  Prince George
  wsorokovsky@itabc.ca
  250-561-4604

- **Pam Eales**
  Dawson Creek
  peales@itabc.ca
  250-782-0002

**CENTRAL**

- **Helen Poss***
  Kamloops
  hposs@itabc.ca
  250-434-2504

- **Finbar O’Sullivan**
  Kelowna
  fosullivan@itabc.ca
  250-808-9352

**VANCOUVER ISLAND**

- **Doug Podetz**
  Nanaimo
  dpodetz@itabc.ca
  250-729-5627 ext 5014

- **Kyle Preston**
  Victoria
  kpreston@itabc.ca
  250-708-2408

**LOWER MAINLAND SOUTHWEST**

- **Shannon Hanson***
  North Shore, Whistler and Sunshine Coast
  shanson@itabc.ca
  604-971-1599

- **Paul Zelinski**
  North Fraser
  pzelinski@itabc.ca
  604-468-7315

- **Andrew George***
  Fraser Valley
  ageorge@itabc.ca
  604-393-7852

**NORTH EAST**

- **Christine Klar**
  Vancouver and Richmond
  cklar@itabc.ca
  778-379-7745

- **Donna Henderson**
  Burnaby, Annacis Island and North Delta
  dhenderson@itabc.ca
  604-430-5627 ext 3150

- **Dal Dhatt**
  South Fraser
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