



Issued: October 10, 2018
Trade: Industrial Mechanic (Millwright)

To ITA Training Providers

Articulation Chair System Liaison Person

School Districts ITA Training Providers

Subject Transition to Harmonized Program Update

From ITA Program Standards

Effective Date

Immediately

Background

On May 31, 2017 ITA Program Standards issued OPSN 2017-007 which detailed the changes to the Industrial Mechanic (Millwright) Program as a result of the Harmonization Initiative and announced the implementation of a revised Program Outline, effective January 1, 2018. Further to this, on October 23, 2017, ITA issued a Program Update announcing the Transition Plan summarized in the graphics below:

Implementation Timelines					
Level 1/ Foundation/ Youth	January 1, 2018				
Level 2	January 1, 2019				
Level 3	January 1, 2020				
Level 4	January 1, 2021				

Year 1 2018	HL1	CL2	CL3	CL4
Year 2 2019	HL1	HL2 Gap Training 17 hrs	CL3	CL4
Year 3 2020	HL1	HL2 Gap Training 17 hrs	HL3 CL3	CL4
Year 4 2021	HL1	HL2	HL3	HL4 CL4

General As we approach the implementation of Harmonized Level 2 (HL2), ITA would like to revisit some key





Transition Information

points:

- Implementation of HL2: After January 1, 2019, all intakes of Level 2 should be harmonized
- Apprentice eligibility for courses: Apprentices who have completed HL1/Harmonized FDN or HL2 complete their training in the harmonized program. Please do not allow apprentices in the Harmonized program to register for Current Level 3 (CL3).
- HL2 SLE: The HL2 Standardized Level Exam (SLE) will be piloted with one or more of the first
 classes to complete HL2. Therefore, the final mark for the first cohort of HL2 will be based on inclass assessment only. ITA will send out an OPSN to announce the launch of the HL2 SLE.

Gap Training Guidelines

The transition plan for Industrial Mechanic (Millwright) includes gap training of 17 hours for apprentices moving from CL1→HL2.

Delivery and Funding

- All training providers must offer gap training for the levels and years indicated in the scenario.
- Delivery method and schedule is up to the training provider, as long as the gap training is delivered before completion of the level to which it is attached.
- Gap training for significant gaps will be funded through ITA. Please contact the Training Investment Department at investment@itabc.ca for more information.

Apprentices Required to Take Gap Training

- Only those who have gaps need to take gap training.
 - For harmonized levels that have gap training attached, all students who transition from the current program to the harmonized program at that level must take gap training.
 - Only those students transitioning from current to harmonized need to take the gap training.
 - Students who took the previous level in the harmonized program do not need to take gap training.

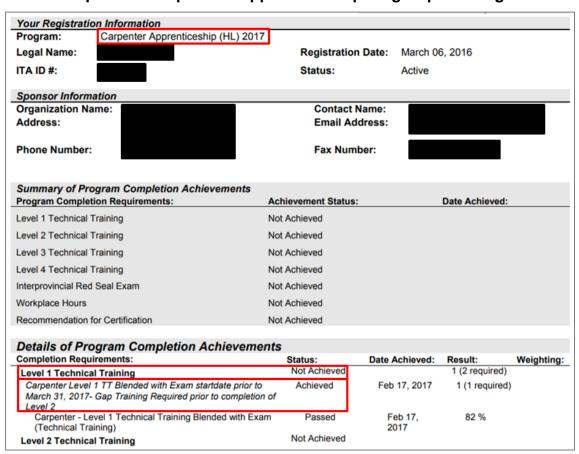
How to Determine if an Apprentice Requires Gap Training





- Once an apprentice who requires gap training has transitioned to the harmonized program, their transcript (see Sample Transcript of an Apprentice Requiring Gap Training on the following page) will indicate that they require gap training to fully satisfy the achievement requirements for the previous level.
- If you are unsure of a student's status, or if you are unable to access their transcript, please email assessementscoordinator@itabc.ca for assistance.

Sample Transcript of an Apprentice Requiring Gap Training



Reporting Gap Training

Gap training can be reported in one of two ways:





- 1) **By email**: Upon completion of gap training, an email can be sent to <u>assessmentscoordinator@itabc.ca</u>. This email should indicate:
 - Name and ITA ID
 - Program name and level
 - Successful completion
- 2) With the Technical Training Result Report: On the ITA Technical Training Result Report, indicate completion by entering a √ in the *Completed Gap Training (see image below) column for each student who has completed the training.

ITA TECHNICAL TRAINING RESULT REPORT				ITA Customer Service 800 - 8100 Granville Ave Richmond, BC V6Y 3T6 Tel: 778-328-8700 Toll Free: 1-866-800-8011 examrequest@itabc.ca				
Please complete this form and email it to ITA no later than 15 days after class end-date. Missing information may delay the process. The completed form should be emailed to examrequest@itabc.ca								
1 GENERAL INFORMATION								
Training Provider Name Training Provider Location Instructor Email								
Training Provider Session ID Program and Level Start Date (mm/dd/yyyy) End date (mm/dd/yyyy)								
*If Applicable, please indicate if student has completed Gap Training.								
2 TECHNICAL TRAINING RESULTS								
ITA Individual ID #	Legal Last Name	Legal First Name	Result (%)	*Completed Gap Training	ITA Use Only			
1				V				
2								
3								
5								
6								

ITA will record the gap training on each student's file within 10 business days of receipt. Once recorded, the achievement line for the previous level will appear as "achieved" on their transcript.

For more information contact

Program Standards

programstandards@itabc.ca

cc: ITA Staff