



HEAVY EQUIPMENT OPERATOR

DECLARATION OF WORK EXPERIENCE

ITA Customer Service
800 - 8100 Granville Ave
Richmond, BC V6Y 3T6
Tel: 778-328-8700
Fax: 778-328-8701
Toll Free: 1-866-660-6011
customerservice@itabc.ca

Apprentice ITA Individual ID #:	Date of Birth (MM/DD/YY):	Phone #:
Apprentice Legal First Name:	Legal Middle Name:	Legal Last Name:

LOADER OPERATOR SKILLS

Job Tasks LOADER OPERATOR SKILLS	Declaration Response
TIME REQUIRED / HOURS REPORT 1. The hours needed to successfully challenge for a certificate of qualification / endorsement for the Loader is 300 hours. Please record the work-based training hours for the above noted Apprentice for the period of: Employment Start Date: _____ End Date: _____	Hours _____
WORK SAFELY 1. Compliance with all regulatory requirements and established safe practices – some key examples include: <ul style="list-style-type: none"> – PPE – 3 point contact – lowering implements whenever work pauses – lockouts – safe parking 2. Skills in the identification of key hazards and use of strategies to work safely – examples: <ul style="list-style-type: none"> – stability of soils, edges, excavations (if any) – stability of machine – awareness of position, clearance, safe movement, other machinery/vehicles/workers 	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
START-UP AND SHUT DOWN EQUIPMENT 1. Comprehensive pre operational checks including at a minimum: <ul style="list-style-type: none"> – general walk around – all fluid levels – visual check for loose hardware, cracks, damaged components, leaks, tires – proper operation of all systems: operator controls, monitoring, lighting, lockouts, brakes and other safety devices/equipment – refer to checklists to confirm thoroughness 2. Start up procedures: <ul style="list-style-type: none"> – confirm monitoring system operation – warm up engine, then hydraulics and drive system 3. Shutdown procedures: <ul style="list-style-type: none"> – position that's safe, level, accessible – bucket lowered, locked out – cool down – basic visual inspection – maintenance as required (see next page) – secured 	Yes: <input type="checkbox"/> No: <input type="checkbox"/>



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LOADER OPERATOR SKILLS MAINTAIN AND MONITOR EQUIPMENT The criteria used for determining Satisfactory Proficiency should include the trainee's consistent demonstration of the following: <ol style="list-style-type: none"> Maintenance procedures <ul style="list-style-type: none"> greasing tire pressure air: pre cleaner, dust unloading valve, re & re filter fuel: tank sump, water separator, re & re filter, bleed air top up all fluids batteries: corrosion, fluid Monitoring <ul style="list-style-type: none"> 'noticing' gauges, monitoring systems 'noticing' leaks, unusual noises and vibrations, loose hardware, cracks responding appropriately: report, continue to monitor, or immediate shutdown 	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
APPLY OPERATING FUNDAMENTALS <ol style="list-style-type: none"> Smooth and precise control of hydraulic functions with ability to split functions to maintain bucket angle, fill bucket quickly and fully, dig on grades etc. Proficient control of drive system, appropriate drive speed, smooth changes of direction and gear No tire spinning Attention to stability, load height, centre of gravity and slopes Carrying loads with minimal spillage, raising loads with no spillage Maintaining smooth pit floor / running surface Plans and conducts work with minimal wasted movement and efficient paths Adequate productivity 	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
PERFORM JOB SPECIFIC TASKS - DIG, CARRY (TRAM) AND STOCKPILE MATERIALS <ol style="list-style-type: none"> Stockpiles should be consistent, tidy, compact, smooth, sloped to minimize water saturation Carrying loads with minimal spillage, raising loads without spillage Loads bucket quickly, fully Plans and conducts work with minimal wasted movement and efficient paths Adequate productivity (time) 	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
PERFORM JOB SPECIFIC TASKS – PLACE SPREAD AND GRADE MATERIAL IN LIFTS <ol style="list-style-type: none"> Consistent, well graded placement of fill Suggested criteria for this level of competency is to create profile within +/- 10cm of specified elevation, slope (probably level) Maintaining smooth pit floor / running surface Plans and conducts work with minimal wasted movement and efficient paths Adequate productivity (time) 	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
PERFORM JOB SPECIFIC TASKS – BACKFILL TRENCHES AND EXCAVATIONS <ol style="list-style-type: none"> Appropriate placement of sand and other materials Pick up, carry and place bedding and/or other materials without contamination, minimal waste Lifts as required Awareness of soil stability Final grading of area to proficient standard (+/- 10cm) Adequate productivity (time) 	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
PERFORM JOB SPECIFIC TASKS – LOAD TRUCKS <ol style="list-style-type: none"> Efficient loading pattern, truck placement Minimal spillage, maintain level and 'clean' floor Smooth, gentle loading without contact Effective communication (hand and audible signals) Legal and/or balanced, secure, appropriate loads Adequate productivity (time) 	Yes: <input type="checkbox"/> No: <input type="checkbox"/>



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PERFORM JOB SPECIFIC TASKS – HAUL AND DUMP MATERIALS 1. Communication (hand and audible signals) and co-ordination with other operators and jobsite personnel 2. Using appropriate traffic patterns, pullouts, turn around areas 3. Appropriate positioning for loading / unloading 4. Ability to space, spread, or pile loads tight without spotter 5. Proficient control for safe and efficient hauling (see fundamentals above) 6. Adequate productivity (time)	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
Name of Apprentice's Supervisor (printed): _____ Signature: _____	

Employer/Sponsor Declaration:

"I attest that the work-based training completed by the above named trainee/apprentice is being done under the supervision / direction of a certified tradesperson or equivalent"

Sponsor Organization Name:	Name of Authorized Sponsor Representative: (please print)
Sponsor Organization ID #:	Signature of Authorized Sponsor Representative:
Phone #:	