



# PRODUCTION HORTICULTURIST

## STATUTORY DECLARATION OF WORK EXPERIENCE

ITA Customer Service  
800 – 8100 Granville Ave.  
Richmond, BC V6Y 3T6  
Tel: 778-328-8700  
Fax: 778-328-8701  
Toll Free: 1-866-660-6011  
customerservice@itabc.ca

To qualify to challenge certification in this trade or be granted authority to supervise and sign-off on apprentices in this trade, individuals must have:

- worked a minimum of **7,290 hours** performing the tasks listed in Section E, and
- experience performing at least **70%** of the job tasks listed in Section E

**Holders of Certificate of Qualification in Landscape Horticulturalist will be eligible to challenge this certification by documenting only 4,050 of directly related work experience.**

A Statutory Declaration of Work Experience is used to declare work experience for periods during which you were self-employed or a previous employer is unavailable to complete an Employer Declaration. Please note that unless your work experience hours were gained through self-employment, Certification Challenge and Supervision and Sign-Off Authority applications will not be accepted if they are only accompanied by a Statutory Declaration. Non-self-employed applicants must provide an Employer Declaration from at least one employer who can verify work experience. For more information, see **Instructions for Certification Challenge or Supervision and Sign-off Authority**.

The information provided on this form is used to assess and to validate your work experience in this trade.

### A. Applicant Name

Legal First Name:	Legal Middle Name(s):	Legal Last Name:
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### B. Supervisor or Self-Employment Contact Information

Enter the contact information for the Supervisor at your previous employer who is unavailable to complete an Employer Declaration, or for your own business if you are self-employed.

Name of Organization/Employer/Business:		Supervisor Name:	Supervisor's Position/Title:
Suite Number:	Street Number and Name:		
City:	Province:	Postal Code:	
Telephone Number: (     )	Email Address:	Business Registration Number: (Self-Employment only)	

### C. Employment or Self-Employment Information of Applicant

Enter the dates and number of hours for this period of employment or self-employment. Combine multiple periods of self-employment on one form, but separate periods of employment with different employers on separate forms.

Dates of Employment (MM/DD/YYYY): From: _____ To: _____		Total Number Hours of <b>Production Horticulturist</b> Experience Accumulated in that Period:
Job Title of Applicant:		



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### D. Reason for Statutory Declaration

Indicate why a Statutory Declaration is required for this period of employment:

- Applicant was self-employed
- Employer will not complete Employer Declaration
- Employer is no longer in business
- Employment records are not available

Applicants must attempt to contact current or previous employers to request an Employer Declaration. If you have been unable to obtain an Employer Declaration for any portion of your non-self-employed work experience, indicate the steps you have taken to try to obtain it. If sufficient evidence of steps taken is not provided, the application may not be approved.

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### E. Statutory Declaration of Job Task Performance

By checking “Yes” or “No” in the Declaration Response column, indicate whether or not you have performed the job tasks listed below. Cross out any job tasks you did not perform during the period indicated in Section C.

Job Tasks	Declaration Response
<b>Use Occupational skills</b> <i>Includes:</i> Use personal protective equipment (PPE), identify fire types and extinguishing methods, use WHMIS, recognition of work hazards, demonstrate basic horticultural skills, and identification of relevant legislations, regulations and standards.	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
<b>Use and maintain tools and equipment</b> <i>Includes:</i> Use and maintain hand tools and power tools, use and maintain measuring equipment, operate vehicles and motorized equipment, maintain vehicles and motorized equipment, and use and maintain equipment attachments.	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
<b>Organize work</b> <i>Includes:</i> Communicate with others, organize plants, materials and equipment, maintain safe work environment, and examine interpersonal and supervisory skills.	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
<b>Manage growing facilities</b> <i>Includes:</i> Manage climate controls and components, manage drainage systems, irrigation systems, fertigation systems, and manage sanitary environment.	Yes: <input type="checkbox"/> No: <input type="checkbox"/>

Enter the applicant name (repeat on every page of this form).

Legal First Name:	Legal Middle Name(s):	Legal Last Name:
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Job Tasks	Declaration Response
<b>Analyze and maintain plant health</b> <i>Includes:</i> Identify plants and plant requirements, manage growing conditions, manage pests and diseases, describe plant science as it applies to horticulture, describe physical and biological characteristics of soil and soilless media, and Describe chemical characteristics of soil and soilless media, examine properties of soilless media and fertilizers in relation to container production , and identify and control weeds.	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
<b>Manage nursery, field and container crops</b> <i>Includes:</i> Propagate nursery, field, and container crops, produce nursery, field and container crops, harvest and ship nursery field crops, and process and ship nursery container crops.	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
<b>Oversee nursery production and system operations</b> <i>Includes:</i> Analyze profitability, costs, efficiency, labour and control of inventory, oversee maintenance of nursery and greenhouse facility, describe industry standards, regulations and programs for managing phytosanitary risk, and manage production employees.	Yes: <input type="checkbox"/> No: <input type="checkbox"/>

### F. Confirmation of Prerequisite Credentials or Certificates

For some trades, evidence that the applicant has earned prerequisite credentials or certificates is required before the individual is permitted to challenge certification or receive Supervision and Sign-Off Authority. For those trades, you must prove you have the required prerequisite credentials.

There are no prerequisite credentials or certificates for this trade.

### G. Applicant Signature

I certify that the information I have provided is accurate. (Note: Collection and protection of personal information on this form is in accordance with the provisions of the Freedom of Information and Protection of Privacy Act.)

Applicant Name (please print):	Applicant Signature:	Date: (MM/DD/YYYY)
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Enter the applicant name (repeat on every page of this form).

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### H. References

References must accompany all Statutory Declarations. Include with your completed Statutory Declaration the names and contact information of three individuals who can verify your self-declared work experience in this trade. This may include suppliers (maximum one), former employees (maximum one), contractors, or regular, long-term clients (maximum one).

Each individual listed will be contacted by ITA to verify the information provided on your application.

#### 1. Reference

Legal Last Name of Reference:	Legal First Name of Reference:
Organization/Business Name:	Position/Title:
Business Phone Number:	Reference Cell Number:
Relationship to Applicant:	Email Address:

#### 2. Reference

Legal Last Name of Reference:	Legal First Name of Reference:
Organization/Business Name:	Position/Title:
Business Phone Number:	Reference Cell Number:
Relationship to Applicant:	Email Address:

#### 3. Reference

Legal Last Name of Reference:	Legal First Name of Reference:
Organization/Business Name:	Position/Title:
Business Phone Number:	Reference Cell Number:
Relationship to Applicant:	Email Address:

Enter the applicant name (repeat on every page of this form).

Legal First Name:	Legal Middle Name(s):	Legal Last Name:
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